

Education Association of Itasca Public Schools  
Constitution

(As amended, September 2000)

**Article I – Name**

Section 1. The name of this organization shall be the Education Association of Itasca/IEA/NEA

**Article II - Purpose**

Section 1. To obtain unity of action through group thinking.

Section 2. To promote harmonious and cooperative relationships among the teachers, board of education, the administration, parent/teacher groups and any other community organizations that have an interest in the welfare of the public school children.

Section 3. To improve educational services through continuous study of the challenges of the professional teacher on the national, state and local level.

Section 4. To provide for teacher welfare by improving the professional, economic, and civic status of the teacher.

Section 5. To stimulate professional growth.

Section 6. To foster allegiance to a spirit of professional ethics.

Section 7. To encourage teacher participation in all the preceding purposes.

**Article III – Membership**

Section 1. All certificated personnel employed by the Itasca School District #10, upon payment of dues as herein provided, may become members of the Education Association of Itasca, the Illinois Education Association, and the National Education Association.

Section 2. The Education Association of Itasca is a unified association. In order to be a member of the Association, a person must also hold membership in the IEA and the NEA. Anyone holding these professional memberships and employed within the district shall be eligible to hold office, serve on a committee, or be elected as a delegate.

**Article IV –Officers and Executive Committee**

Section 1. The officers of the Association shall consist of the president, a vice president, a secretary and a treasurer. The vice president will automatically become president upon the registration of the president. All officers will be elected to a two (2) year terms.

Section 2. Committee chairpersons will be elected to the following areas: Public Relations, Political Action, Membership, Grievance, Negotiations and Scholarship. All committee chairpersons will be elected to a two (2) year terms.

Section 3. A regional council representative will be elected to a two (2) year term.

Section 4. There will be an executive committee, with executive powers only, which will consist of the officers and chairpersons of all committees of the Association as well as the regional council representative.

Section 5. Elections

Odd-numbered years

President  
Treasurer  
Negotiations  
Scholarship  
Regional Council

Even-numbered years

Vice President  
Secretary  
Public Relations  
Political Action  
Membership  
Grievance

Section 6. Local Professional Development Committee (LPDC)

In accordance with the new certification law, a Local Professional Development Committee (LPDC) is to be established in the fall of 2000 for the purpose of teacher certification. The Association’s responsibility is to designate three (3) certified personnel to serve on the committee. For the initial committee the president will appoint 1 certified personnel from grades K-2, 1 from grades 3-5 and 1 from grades 6-8. 1 certified person will be appointed to a 1-year term, 1 to a 2-year term and the remaining person to a 3-year term. Once the initial terms have expired these positions will become elected positions. They will then each become a three (3) year term (again 1 from K-2, 1 from 3-5, 1 from 6-8.)

Spring 2001 - 1 year position up for election

Spring 2002 – 2 year position up for election

Spring 2003 – 3 year position up for election

Section 7. A formal record of members holding positions as an officer, a chairperson, regional council representative and LPDC members and when they were elected will be formally kept with the secretary of the Association.

### **Article V – Affiliation**

Section 1. The Association will affiliate: (1) with the Illinois Education Association; and (2) with the National Education Association.

### **Article VI – Rules For Amending**

Section 1. The constitution may be amended by a two-thirds vote at any general meeting of the membership, provided notice in writing of the proposed amendment has been filed with the secretary and presented to the members at least three (3) weeks preceding the meeting at which the proposed amendment is scheduled to come to a vote.

### **By-Laws**

### **Article I – Rules of Order**

Section 1. Robert's Rules of Order, revised, will be the authority on all questions of procedure not specifically stated in this constitution and by-laws.

### **Article II – Duties and Terms of Officers**

Section 1. All officers will take office on the first day of school with the following exceptions: If the Association has not yet completed contract negotiations, all officers from the previous year will remain in office until the contract is finalized and ratified by both the Association and the Board of Education. In case a vacancy in an office occurs, the president will appoint a member to serve the unexpired term.

Section 2. The president will preside at all meetings of the Association and the Executive Committee. He/she will be an ex-officio member of all committees. In addition, he/she will represent the Association at Board of Education meetings and make official statements concerning the Association to the media. He/she will also contact other organizations (associations) as necessary and will keep the membership informed of the IEA/NEA activities.

Section 3. The vice president will assume all duties of the president in case of absence or resignation of the president. The vice president will be the co-ordinator of all committees. He/she will chair the Nominating Committee. In addition, the vice president will assist the president in all matters pertaining to the Association.

Section 4. The secretary will keep a record of all the meetings of the Association and the Executive Committee. He/she will prepare and keep on file a correct list of the names and addresses of the members. In addition he/she will be responsible for preparing any official correspondence as requested by the president of the Association.

Section 5. The treasurer will be responsible for the collection of all dues. He/she will have charge of all dues. He/she will have charge of all the funds of the Association, will deposit them in the bank in the name of the Association, and will disburse them as authorized by the Association or the president.

Section 6. Any member elected to a position in the Association may be removed, for good reason, by a majority vote of the membership.

### **Article III – Executive Committee**

Section 1. The Executive Committee will expedite in every possible way the legislative and executive business of the Association. The president will call meetings of the Executive Committee when he/she feels a meeting is necessary.

Section 2. The Executive Committee will, at the first general meeting, present a budget giving estimates of income and of regular necessary expenditures for the current year, which will include a separate estimate for each committee.

### **Article IV – Standing Committees**

Section 1. There will be the following standing committees: Membership, Negotiations, Public Relations, Political Action, Scholarship and Grievance.

Section 2. All committee chairpersons, with the aid of the president, are responsible for selecting members for their respective committees. The sole exception to this is the Negotiation Committee (see Section 3).

Section 3. The Negotiations Committee will negotiate with the Board of Education on wages, hours and terms and conditions of employment for all the personnel in the bargaining unit. This committee will prepare negotiations proposals to be approved by the Association membership prior to being placed before the Board. Upon reaching tentative agreement with the Board on all matters in negotiation, the committee will prepare and submit it's report and recommendation to the members of the Association for ratification. The Negotiation Committee will be composed of the chairperson, a representative from each building, and the president. The chairperson will serve as chief negotiator. The representatives from each building will be elected to the committee in the spring of odd numbered years. The members will vote for these representatives based on the building in which each member spends the majority of his/her days.

Section 4. The Grievance Committee will be composed of the grievance chairperson and the building representatives of each building in the district.

**Article V – Nominations and Elections**

Section 1. The Nomination Committee will be composed of the vice president and the building representatives of each building in the district. Nominations for the various offices and committee chairs will be submitted to the general membership by the Nominating Committee at a general meeting to be held in the spring of each year.

Section 2. The Nomination Committee will conduct election of officers by ballot during the month of May. The committee, with the approval of the membership, will have the power to make all necessary rules for carrying out the election.

**Article VI – Meetings**

Section 1. Meetings of the Association will be held four(4) times a year, or as deemed appropriate. Members will receive an agenda prepared by the president prior to each meeting.

Section 2. Special meetings will be held at the call of the president; or the president will call a special meeting for a specific purpose upon the written request of the majority of members.

**Article VII – Dues**

Section 1. The annual dues, including dues for the EAI, the IEA and the NEA will be collected in accordance with the Professional Negotiation Agreement between the Association and the Board of Education. The EAI dues will be sixty dollars (\$60.00) per person annually (as amended 5-19-89).

**Article VIII – Quorum**

Section 1. A quorum for all meeting of the Association will consist of a majority of the members, and a quorum for committee meetings will consist of a majority of the members of the committee.

**Article IX – Amendments**

Section 1. The by-laws may be amended by a two-thirds vote at any regular meeting, provided notice in writing of a proposed amendment has been filed with the secretary and presented to the membership at least two(2) weeks prior to the meeting at which the proposed amendment is scheduled to come to a vote.